

ARU Peterborough

Job Description

Job Title:	Lecturer in Supply Chain Management
Grade:	5
Job Family:	Teaching, Research and Scholarship
Work Base:	ARU Peterborough
Hours of Work:	Full time, 37 hours per week
Responsible to:	Assistant Principal
Responsible for:	No direct line management responsibility
Relationships and Contacts:	Students Colleagues Professional and external bodies UK and International partners Employers and professional bodies
Job purpose:	To undertake a range of teaching, research, leadership and other duties within the faculty.

Principal Accountabilities:

1. Lead teaching and related activities in areas of supply chain management or operations management, drawing on own area(s) of expertise in these fields.
2. Work with the Assistant Principal and colleagues to develop new curricula and proactively engage in course validation activities.
3. Undertake academic management responsibilities including module and course leadership and acting as a personal tutor.
4. Engage with external networks via activities including working as an external examiner, validation panel member, assessment panels and award boards, as appropriate.
5. Monitor student progression, identifying and supporting at an early stage those students requiring guidance and support, with assistance from our Student Advisers, as appropriate.
6. Work closely with academic colleagues, learning technologists and computing-related support staff.
7. Engage in recruitment and admissions activities, including interviews, clearing, open events and other promotional events.

8. Work to achieve our vision and values in respect of widening participation, equality of opportunity, commitment to the health and safety of students and colleagues and the delivery of high quality education provision.
9. Contribute to research and consultancy in the Faculty including initiating and implementing plans for external income generation/third stream funding.
10. Contribute to quality assurance procedures including periodic reviews, approvals and annual monitoring.
11. Take a lead role in your areas of expertise by working with employers and other external organisations on planning and implementing community and regional projects and ensuring compatibility of collaborative provision.
12. Maintain currency through active links with industry, external professional bodies and/or practice as agreed with your Line Manager.
13. Work to achieve our vision and values in respect of widening participation, equality of opportunity, commitment to the health and safety of students and colleagues and the delivery of high-quality education provision.
14. Comply with Data Protection Act 2018 and GDPR requirements in all working practices maintaining confidentiality, integrity, availability, accuracy, currency and security of information as appropriate. Take personal responsibility for all personal data within own working environment.
15. Such other duties temporarily or on a continuing basis, as may reasonably be required, commensurate with your grade.

This is a description of the job as it is presently constituted. It is normal practice to review periodically job descriptions to ensure that they are relevant to the job currently being performed, and to incorporate any changes which have occurred or are being proposed. The review process is carried out jointly by manager and employee and you are therefore expected to participate fully in such discussions. In all cases, it is our aim to reach agreement to reasonable changes, but where it is not possible to reach agreement, we reserve the right to make reasonable changes to your job description which are commensurate with your grade after consultation with you.

June 2024



ARU Peterborough
Lecturer in Supply Chain Management
Person Specification

ESSENTIAL	DESIRABLE
<p>ACADEMIC/PROFESSIONAL QUALIFICATIONS</p> <ul style="list-style-type: none">• Degree plus PhD or Professional Doctorate or nearing completion within the first 18 months of employment	<ul style="list-style-type: none">• Higher degree or relevant professional qualification in subject discipline at post- graduate level• PG Certificate in Learning and Teaching (HE) (PG Cert)• HEA fellowship
<p>EXPERIENCE</p> <ul style="list-style-type: none">• Successful teaching experience at Higher Education (HE) level and/or relevant commercial and/or professional experience• Practical experiences in Project Management	<ul style="list-style-type: none">• Course and curriculum design• Course/module leadership and management• Research active (with the potential to enter the next REF submission)• Research and/or consultancy income generation
<p>KNOWLEDGE/SKILLS</p> <ul style="list-style-type: none">• Excellent written and oral communication skills• Able to participate in consultancy activities• IT literate with a sound knowledge of Microsoft Office• Ability to think innovatively• Ability and willingness to develop personal research/consultancy profile• Ability to meet deadlines, sometimes under pressure• Ability to contribute to curriculum development	
<p>PERSONAL QUALITIES/DISPOSITION</p> <ul style="list-style-type: none">• Ability to work co-operatively and as part of a team• Enthusiastic and flexible approach to work• Excellent interpersonal, communication, networking and negotiating skills• Commitment to our values• Willingness to contribute to the collective life of the Faculty• Customer focused	



OTHER

- Understanding of the external environment in which we operate
- Commitment to own continuous personal and professional development
- Able to travel
- Committed to equality and diversity, our Health and Safety policies and procedures and our University's [values](#)
- Compliance to Data Protection Act 2018 and GDPR principles and requirements

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