

Faculty of Arts, Humanities, Education & Social Sciences

Job Description

Job Title:	Post-Doctoral Research Fellow
Grade:	5
Job Family:	Teaching, Research and Scholarship
Work Base:	Cambridge. Please note that the post-holder will be required to travel to other sites and overseas as necessary.
Hours of Work:	Full time, 1.0 FTE, from 1 October 2024 and for a period of four years
Responsible to:	Professor of Education
Responsible for:	No direct line management responsibility
Relationships and Contacts:	Students Colleagues Professional and external bodies
Job Purpose:	To undertake qualitative and quantitative research as part of the InterCare project.

Faculty/Project background details

Anglia Ruskin University is an inclusive and ambitious research institution, awarded University of the Year by the 2024 Times Higher Education awards. The advertised position will be based in the School of Education, Faculty of Arts, Humanities, Education and Social Sciences, Cambridge, UK. The School of Education was ranked number 1 in the Guardian League Table 2021. The candidate will be a member of CERII, the Centre for Education on Identities and Inequalities. We offer a thriving research environment and host a range of externally research projects. As a result of a successful research proposal to the Volkswagen Foundation, we are pleased to announce the recruitment of a post-doctoral research fellow. "Intergenerational care relations: Challenges and potentials for reconciliation of education and care in ageing knowledge societies" (InterCare for short) is an ambitious, four-year long project, led by the Goethe University, Frankfurt, alongside Hochschule Niederrhein (Germany), the Jagiellonian University (Poland), and ARU. The successful candidate will be working with our international team to investigate the experience of young carers in education (18-30), with a view to better understanding how being a carer affects their education and wellbeing.

Principal Accountabilities:

1. Contribute to the development of research objectives in collaboration with the lead academic researcher.
2. Plan and manage own research activity demonstrating originality in tackling and solving problems within the context of the research project.
3. Collect and critically analyse research data using quantitative/qualitative techniques.
4. Report on data analysis, interpret findings and write research reports, disseminating these through conference presentations and published papers.
5. Undertake innovative and creative research design using appropriate research methods.
6. Provide administrative support to the project team.
7. Organise research events and knowledge exchange activities.
8. Contribute to the preparation of proposals/applications to external bodies.
9. Contribute to the research profile of CERII and the School of Education through project and effective networking.
10. Attend and contribute to relevant research meetings.
11. Comply with and put our research ethics policy into practice together with adhering to relevant guidelines, professional codes of practice and legislation relating to research.
12. Work to achieve our vision and values in respect of widening participation, equality of opportunity, commitment to the health and safety of students and colleagues and the delivery of high quality education provision.
13. Comply with Data Protection Act 2018 and GDPR requirements in all working practices maintaining confidentiality, integrity, availability, accuracy, currency and security of information as appropriate. Take personal responsibility for all personal data within own working environment.
14. Such other duties temporarily or on a continuing basis, as may reasonably be required, commensurate with your grade.

This is a description of the job as it is presently constituted. It is normal practice to review periodically job descriptions to ensure that they are relevant to the job currently being performed, and to incorporate any changes which have occurred or are being proposed. The review process is carried out jointly by manager and employee and you are therefore expected to participate fully in such discussions. In all cases, it is our aim to reach agreement to reasonable changes, but where it is not possible to reach agreement we reserve the right to make reasonable changes to your job description which are commensurate with your grade after consultation with you.

June 2024

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Post-Doctoral Research Fellow
Person Specification

ESSENTIAL	DESIRABLE
<p>ACADEMIC/PROFESSIONAL QUALIFICATIONS</p> <ul style="list-style-type: none"> • PhD or near completion in Social Sciences or similar post-graduate research qualification 	<ul style="list-style-type: none"> • Higher degree or relevant professional qualification in subject discipline at post-graduate level • Fellow of HE Academy
<p>EXPERIENCE</p> <ul style="list-style-type: none"> • Research undertaken in a relevant field • Undertaken applied qualitative and/or quantitative research projects that includes the analysis of data • Experience of designing data collection tools • Experience of conducting interviews 	<ul style="list-style-type: none"> • Experience of writing high-quality reports/papers • Experience of drafting proposals and applications to external bodies • Experience of working with carers • A record of presenting papers at conferences and of publishing peer reviewed research papers
<p>KNOWLEDGE/SKILLS</p> <ul style="list-style-type: none"> • Knowledge of research design • Ability to critically analyse data using quantitative and qualitative techniques • Ability to demonstrate self-direction and originality in tackling and solving research problems • Ability to meet deadlines, sometimes under pressure • Ability to demonstrate self-direction and originality in tackling and solving research problems • Knowledge of research ethics • Excellent written and oral communication skills • IT literate with a sound knowledge of Microsoft Office 	<ul style="list-style-type: none"> • Experience of conducting statistical analysis based on large samples • Awareness of Health and Safety legislation
<p>PERSONAL QUALITIES/DISPOSITION</p> <ul style="list-style-type: none"> • Ability to work as part of a team • Enthusiastic and flexible approach • Good interpersonal and negotiating skills • Willingness to contribute to the collective life of the Faculty 	

OTHER

- Understanding of the external environment in which we operate
- Commitment to own continuous personal and professional development
- Willing and able to travel, as required by the job
- Committed to equality and diversity, our Health and Safety policies and procedures and our University's [values](#)
- Compliance to Data Protection Act 2018 and GDPR principles/ requirements

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