

Job Description

Job Title:	Research Fellow
Grade:	5
Job Family:	Teaching, Research and Scholarship
Work Base:	Cambridge. Please note that the post-holder will be required to travel to other sites and overseas as necessary.
Hours of Work:	Full time, fixed term 18 months
Responsible to:	Director of StoryLab Research Institute
Responsible for:	No direct line management responsibility
Relationships and Contacts:	Research Colleagues Production Crew Professional and external bodies
Job Purpose:	To undertake applied practice based research including conducting literature/database searches within the a specific area.

Project background details

This post is funded by the Arts and Humanities Research Council grant (AH/T006862/1) 'Stories in Transition: Examining the role of arts, culture and sport in supporting veteran transition to civilian life'. The post-holder will work closely with three partner organisations – Soldiers Arts Academy, Turn to Starboard & Waterloo Uncovered, including peer researchers from each of these organisations – to produce high quality films which capture and represent the experience of transition from the military to civilian life via involvement in arts, cultural and sporting activities. The project is an internal collaboration with ARU's Veterans and Families Institute for Military Social Research and StoryLab and externally with colleagues from University of Exeter and Manchester Metropolitan University.

The Stories in Transition project requires an exceptional multi-skilled candidate with expertise in documentary film making skills (high value storytelling and creative production skills, ideally with a broadcast industry background). The candidate will be working from concept to delivery (pre-production to post-production) and working with contributors in a strongly co-creative manner to develop creative practice research outputs. Responsibilities will also include facilitating filmmaking workshops with peer researchers, carrying out qualitative fieldwork and data collection (filming with contributors on location including archeological sites, on board ships and theatre productions, rehearsals and on tour), and contributing to data analysis processes (keeping a comprehensive record of production processes and impact). Essential technical skills include Adobe creative suite; avid and experience of working with

post-production teams (editing, grading, sound dubs /mix, graphics); shooting formats (multiple formats: 4K Black Magic, Drones, Go-pros); and creative sound production (understanding the narrative potential of sound design and capture). Necessary research skills will include experience of co-creation or community-based filmmaking, experience of qualitative research methods and analysis, and experience of interdisciplinary collaborations. Overseas filming experience would also be desirable.

Principal Accountabilities:

1. Contribute to the development of research objectives in collaboration with the lead academic researcher.
2. Plan and manage own research activity demonstrating originality in tackling and solving problems within the context of the research project.
3. Collect and critically analyse research data using quantitative/qualitative techniques.
4. Report on data analysis, interpret research findings, contribution to knowledge, production of multi-component research outputs and dissemination (i.e. creative practice filmmaking supported by research articles and conference presentations)
5. Undertake innovative and creative research design using appropriate research methods
6. Contribute to the preparation of proposals/funding applications to external bodies.
7. Contribute to the research profile of Research group/Dept/Institute through project and effective networking.
8. Attend and contribute to relevant research meetings.
9. Comply with and put our research ethics policy into practice together with adhering to relevant guidelines, professional codes of practice and legislation relating to research.
10. Contribute to the department's teaching and/or supervise academic projects.
11. Work to achieve our vision and values in respect of widening participation, equality of opportunity, commitment to the health and safety of students and colleagues and the delivery of high quality education provision.
12. Comply with Data Protection Act 2018 and GDPR requirements in all working practices maintaining confidentiality, integrity, availability, accuracy, currency and security of information as appropriate. Take personal responsibility for all personal data within own working environment.

13. Such other duties temporarily or on a continuing basis, as may reasonably be required, commensurate with your grade.

This is a description of the job as it is presently constituted. It is normal practice to review periodically job descriptions to ensure that they are relevant to the job currently being performed, and to incorporate any changes which have occurred or are being proposed. The review process is carried out jointly by manager and employee and you are therefore expected to participate fully in such discussions. In all cases, it is our aim to reach agreement to reasonable changes, but where it is not possible to reach agreement we reserve the right to make reasonable changes to your job description which are commensurate with your grade after consultation with you.

January 2021

**Faculty of Arts, Humanities and Social
Sciences
Research Fellow
Person Specification**



ESSENTIAL	DESIRABLE
<p>ACADEMIC/PROFESSIONAL QUALIFICATIONS</p> <ul style="list-style-type: none"> • Degree • Masters (MA, MPhil, MRes) 	<ul style="list-style-type: none"> • PhD or recently submitted
<p>EXPERIENCE</p> <ul style="list-style-type: none"> • Practice Research undertaken in Documentary Filmmaking (concept to delivery) • Substantial experience in film production and post-production processes • Participatory Methods • Experience of writing concise but comprehensive reports/papers/publications • Undertaken applied qualitative research projects that includes the analysis of data • Experience of partnership working/collaboration 	<ul style="list-style-type: none"> • Experience of broadcast filmmaking • Experience of drafting proposals and applications to external bodies. • A record of presenting papers at conferences and of publishing peer reviewed research papers • Experience of preparing research bids
<p>KNOWLEDGE/SKILLS</p> <ul style="list-style-type: none"> • Excellent written and oral communication skills • Film production skills (directing and working with film crews, editors and sound post-production) • Knowledge of variable filming formats (standard 4K, drones and go-pros) • Ability to critically analyse data using quantitative and qualitative techniques • Ability to think innovatively • Ability and willingness to develop personal research profile • Ability to meet deadlines pressure • Ability to demonstrate self-direction and originality in tackling and solving research problems • Excellent presentation skills • Knowledge of research design and methods • Knowledge of research ethics and governance 	<ul style="list-style-type: none"> • Understanding of relevant research funding sources • Awareness of Health and Safety legislation

<p>PERSONAL QUALITIES/DISPOSITION</p> <ul style="list-style-type: none"> • Ability to work as part of a team • Enthusiastic and flexible approach • Good interpersonal and negotiating skills • Commitment to our values • Willingness to contribute to the collective life of the Faculty Service 	
<p>OTHER</p> <ul style="list-style-type: none"> • Understanding of the external environment in which we operate • Commitment to own continuous personal and professional development • Willing and able to travel, as required by the job • Committed to equality and diversity • Committed to our Health and Safety policies and procedures • Compliance to Data Protection Act 2018 and GDPR principles/ requirements 	

January 2021